



DRIVER TRAINING LTD
excellence in driver training

POLICY STATEMENT – GLP STUDENT

PAYMENT

1. Students are responsible for payment when booking and to book their lessons & road test with IXL. All classroom hours/lessons hours must be complete to achieve Declaration of Completion.

VALID DRIVERS LICENSE (DL)

2. Students must have valid BC Learners License or DL and bring their license to each lesson.

REFUNDS

3. NO refunds are given for driving lessons or road tests that have already occurred.
4. The GLP classroom and lesson hours MUST be completed within one year. A 10 % admin fee will be charged for all refunds. NO refunds for prepaid lessons not used within the year.
5. The instructor reserves the right to refuse lessons if they suspect the student is under the influence. If this occurs, there is NO refund for the lesson; and another lesson will need to be purchased to complete the hours.

CANCELLATION and NO SHOWS

GLP students have to complete all classroom hours and a MINIMUM of 14 hours in the car to achieve their Declaration of Completion from IXL, authorized by ICBC.

Cancellation notice must occur between Monday - Friday, excluding holidays.

6. LESSONS: Require 48 hours' notice before a lesson; otherwise, a cancellation fee of \$55 will be charged. The cancelled lesson will need to be rescheduled.
7. IXL reserves the right to cancel a road test or lesson at any time due to unforeseen circumstances including but not limited to; ICBC cancels the road test, or the vehicle requires unexpected repairs. Students will be notified as soon as possible, and the road test or lesson will be rescheduled.
8. **NO SHOWS!** Requires that another lesson be purchased for \$110 per lesson.

ROAD TESTS

9. Before IXL can book a road test on behalf of a student, a student must sign a "Student Consent and Release, Road Test Booking Service" Form. [ICBC Student Consent and Release](#)
10. ROAD TESTS: If IXL booked your road test, we require 72 hours' notice; otherwise, you will be charged \$25 PAYABLE TO ICBC and \$75 TO IXL.
11. ICBC's fee(s) for the road test is \$35, and \$75 for your 5-year license, PAYABLE TO ICBC.

MAXIMUM of 3 PEOPLE

12. Maximum of 3 people (1 observing) in the vehicle. A decision to permit an observer present is at the discretion of the instructor. No recording devices or pets permitted in the vehicle.

Policy Statement Authorization



By checking this box, I am confirming that I have read and agree to the terms of the Policy Statement. I also certify that I am 19 years or older, if not my parent or guardian will sign and authorize.

Printed Student **OR** Guardian Name & Signature

Date